



# Dignity@Work

## Invitation for Volunteers

**Would you like to help staff affected by difficult working relationships, including bullying and harassment and also develop new skills?**

**This is your chance to make a difference.**

The University would like to train a number of additional Dignity@Work volunteers to join its internal Dignity@Work Contacts Service.

### **What is Dignity@Work?**

The University of Cambridge is committed to protecting the dignity of all members of the University community in their work and their interactions with others

Our Contacts meet with individuals confidentially to listen to their concerns, explain the University's policy and procedures on bullying and harassment, help them to understand the courses of action open to them, and highlight internal and external sources of support.

### **How do we support our volunteers?**

You will receive Dignity@Work training, a chance to develop skills and meet with other Contacts on a monthly basis which will add to your personal and professional development. You will also have an opportunity to be part of a supportive and friendly group of people focused on helping other staff across the University.

### **How do I apply?**

If you are interested in applying, you will need to seek prior approval from your Head of Institution. A full role description and an application pack can be downloaded from the Dignity@Work web-pages: <http://www.admin.cam.ac.uk/offices/hr/policy/dignity/>

*If you would like to discuss the role informally please do not hesitate to contact one of the Dignity@Work Co-ordinators: Lyn Goodenough ([lyn.goodenough@admin.cam.ac.uk](mailto:lyn.goodenough@admin.cam.ac.uk), ext 30235); or Irene O'Flynn ([nio20@admin.cam.ac.uk](mailto:nio20@admin.cam.ac.uk), ext: 65809)*

We welcome applications from all staff groups, particularly from Academic and Research staff as these groups are currently under-represented. We would also encourage applications from members of the University's Network Groups to add diversity to our group.

**Closing date for applications: Friday 3rd April 2015. Interviews will be held on 22nd and 24th April 2015**